KENDRIYA VIHAR APARTMENT OWNERS 'ASSOCIATION
Kendriya Vihar, Phase-II, Tamando, Bhubaneswar-751028, Tel: 7217800745.
Website: kendriyaviharbbsr.com, e-mail: kendriyaviharbbsr@gmail.com
Registered under SRA (XXI of 1860) bearing No.206/18202000014/20-21.

DUTY CHART FOR HOUSE KEEPING STAFF(W.E.F 02-11-2026)

WEEK DAYS	Shri Deepak Das.	Shri Jitendra Barik	Shri Shyam Sundar Pradhan.
All 6 days.	B-08 B-09 B-10 B-11 B-12	C-05 C-06 D-04 B-13 B-14	C-07 C-08 D-05 D-06 D-07

Sweeping will be done in all six days which includes terrace outlets, staircase , lobby, parking and pathways. Mopping includes staircase, lobby and lift entrance. Mopping will be done once in a week and parking will be cleaned wth water once in a month.The representatives,members /residents are requested to ensure proper cleaning and mopping.Also they are requested to sign a note book carried by the cleaning personnel . In case any staff remain on continuous leave extra person will be deployed by the society. For short duration or casual leave other two personnel will carry out his /her work without mopping on that day. This arrangement will remain unchanged till further notice.

(B.Mahapatra.)
Secretary KVAOA-Ph-II.